

PERSONAL INFORMATION	
LAST/FAMILY NAME:	FIRST NAME:
UCI EMAIL ADDRESS:	DATE OF BIRTH [MM/DD/YY]:
GRADUATING QUARTER: <input type="checkbox"/> FALL <input type="checkbox"/> WINTER <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER	YEAR: 20
UCI ID NUMBER:	MAJOR:
DEGREE PROGRAM: <input type="checkbox"/> BACHELORS <input type="checkbox"/> MASTERS <input type="checkbox"/> DOCTORATE	

TYPE OF OPT YOU WILL BE APPLYING FOR	
<input type="checkbox"/> PRE-COMPLETION OPT: EMPLOYMENT STARTS <i>BEFORE</i> GRADUATION	
<input type="checkbox"/> POST-COMPLETION OPT: EMPLOYMENT STARTS <i>AFTER</i> GRADUATION	
REQUESTED DATES FOR OPT	
START ON [MM/DD/YY]:	END ON [MM/DD/YY]:
TYPE OF EMPLOYMENT: <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME [Pre-Completion is always part time <i>except</i> for summer]	

STEP ONE: COLLECT THE FOLLOWING DOCUMENTS

- TWO IDENTICAL PASSPORT PHOTOS (print name lightly with pencil/ink on back of photo)
- ONE I-765 FORM COMPLETED IN BLACK INK AND SIGNED.
- PHOTOCOPY OF PASSPORT BIOGRAPHICAL PAGE
- PHOTOCOPY OF STUDENT VISA
- COPIES OF ALL PRIOR FORM I-20s; INCLUDING THOSE FROM PREVIOUS SCHOOLS
 - o Old Version: Copy Pages 1 and 3
 - o New Version: Copy Pages 1 and 2
- I-94 DOCUMENT (PRINTED FROM WWW.CBP.GOV/I94)
- OPT GRADUATION CONFIRMATION FORM ([HTTP://WWW.IC.UCI.EDU/STUDENTS/F1CURRENT/OPT.PHP](http://WWW.IC.UCI.EDU/STUDENTS/F1CURRENT/OPT.PHP)).
- OPT ONLINE TUTORIAL RECEIPT ([HTTP://WWW.IC.UCI.EDU/ONLINE/OPT/INDEX.PHP](http://WWW.IC.UCI.EDU/ONLINE/OPT/INDEX.PHP))

IF APPLICABLE:

- IF YOU APPLIED AND WERE GRANTED AN EAD CARD FOR OPT IN THE PAST, INCLUDE ONE COPY OF THE EAD CARD.
- IF YOU CHANGED YOUR STATUS TO F-1 IN THE PAST, INSIDE OF THE U.S. INCLUDE A COPY OF THE APPROVAL NOTICE AND I-94 DOCUMENT.

STEP TWO: SUBMIT APPLICATION

MEET WITH AN ADVISOR DURING THE EMPLOYMENT HAND-IN SESSIONS ON TUESDAY, WEDNESDAY, OR THURSDAY FROM 9AM-11AM, OR SCHEDULE AN APPOINTMENT WITH AN ADVISOR BY CALLING THE INTERNATIONAL CENTER AT 949.824.7249.

STEP THREE: PICK-UP APPLICATION

PICK UP YOUR REVIEWED OPT PACKAGE 7 BUSINESS DAYS LATER [NOT INCLUDING WEEKENDS OR HOLIDAYS]. PREPARE A CHECK OR MONEY ORDER FOR \$410 PAYABLE TO "US DEPARTMENT OF HOMELAND SECURITY" OR "US DHS". *THIS MUST BE INCLUDED WITH YOUR OPT APPLICATION WHEN MAILING.* ADDITIONAL INFORMATION ABOUT MAILING THE OPT PACKET WILL BE GIVEN TO YOU AT THAT TIME.

I UNDERSTAND THAT WHILE I AM ON OPT, IT IS MY RESPONSIBILITY TO UPDATE THE INTERNATIONAL CENTER IMMEDIATELY OF ANY ADDRESS OR EMPLOYMENT CHANGES.	
STUDENT'S SIGNATURE:	DATE: