

PLEASE SEND THIS REQUEST FORM AND THE PREVAILING WAGE FORM TO:

SIMON JARUSAUSKAS

SJARUSAU@UCI.EDU

INTERNATIONAL CENTER

UCI STUDENT CENTER, G302, IRVINE, CA 92697-5255

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|---|--|------------------------------------|--|
| DEPARTMENT: | | | |
| DEPARTMENT CONTACT: | | | |
| EMAIL: | | | |
| PHONE: | | | |
| FAX: | | | |
| PROSPECTIVE START DATE [MM/DD/YYYY]: | | PROSPECTIVE END DATE [MM/DD/YYYY]: | |
| EMPLOYEE'S JOB TITLE AS AN H-1B: | | | |
| TITLE CODE: | | | |
| ANNUAL SALARY PAID TO SCHOLAR ON ANTICIPATED H-1B START DATE: | | | |
| MINIMUM DEGREE AND FIELD OF STUDY REQUIRED FOR THE POSITION: | | | |
| MINIMUM YEARS OF EXPERIENCE AND OCCUPATION REQUIRED FOR THE POSITION: | | | |
| DUTIES: (3-4 sentences in detail explaining what kind of specific research employee will conduct as an H-1B) | | | |
| TYPE OF H1-B PETITION TO BE FILED: | <input type="checkbox"/> NEW PETITION FOR CONSULAR PROCESSING ABROAD <input type="checkbox"/> CHANGE OF STATUS <input type="checkbox"/> EXTENSION OF STATUS <input type="checkbox"/> CHANGE OF EMPLOYER | | |
| EMPLOYEE'S NAME: [LAST NAME, FIRST NAME]: | | | |
| IS THE EMPLOYEE CURRENTLY IN THE U.S.? | <input type="checkbox"/> YES <input type="checkbox"/> NO | | |
| IS THE EMPLOYEE CURRENTLY AT UCI AS AN EMPLOYEE OR A STUDENT? | <input type="checkbox"/> YES <input type="checkbox"/> NO | | |
| IF THE EMPLOYEE IS CURRENTLY IN THE U.S., AND EMPLOYED AT ANOTHER INSTITUTION, PROVIDE THE NAME OF THE INSTITUTION: | | | |
| PLEASE LIST ALL TRAVEL PLANS OUTSIDE THE U.S. IN THE NEXT SIX MONTHS [WHILE THE H1-B PETITION IS PENDING ADJUDICATION, TRAVEL OUTSIDE OF THE U.S. MAY BE RESTRICTED—NOT NECESSARY IF USING PREMIUM PROCESSING]: | | | |
| DESTINATION: | DEPARTURE DATE: | RETURN DATE: | |
| DESTINATION: | DEPARTURE DATE: | RETURN DATE: | |

UCI International Center ♦ Irvine, CA 92697-5255 ♦ P: 949.824.7249 ♦ F: 949.824.3090 ♦ intl@uci.edu ♦ www.ic.uci.edu

IC Office Use Only: Date Received: _____ Advisor's Initials: _____ Ready for Pick-Up On: _____ | Revised On 07.28.2014