

This form is for students who wish to take additional courses at a second institution. You must be enrolled full-time (12 units minimum) at UCI to take classes at a different institution during the academic year. To enroll in a summer course at another institution, you must be either: (a) enrolled full-time for the following Fall quarter, or (b) if Summer is the final quarter – you must also be enrolled in Summer Session courses at UCI.

F-1 Students on OPT: You may enroll in incidental classes at another institution at part-time status during their OPT period.

You must fill out Sections 1 and 2 and then submit this form through the [Student Request Upload Tool](#). The International Center will then fill out Section 3 and return this form to you for your records. Processing time is 5 business days.

SECTION 1: STUDENT PERSONAL INFORMATION	
TODAY'S DATE [MM/DD/YYYY]:	UCI STUDENT ID #:
LAST NAME:	FIRST NAME:
DATE OF BIRTH [MM/DD/YYYY]:	SEVIS NUMBER: N
TELEPHONE:	EMAIL:
MAJOR:	EXPECTED UCI GRADUATION DATE:
CURRENT DEGREE LEVEL: <input type="checkbox"/> BACHELORS <input type="checkbox"/> MASTERS <input type="checkbox"/> DOCTORATE	

SECTION 2: COURSE INFORMATION	
COURSE (A)	
Name of course:	Institution/school:
Number of units:	Is this your last quarter at UCI?: <input type="checkbox"/> Yes <input type="checkbox"/> No
Course start date:	Course end date:
Which <u>UCI</u> term are you requesting concurrent enrollment: <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer*	
* For Summer: If this is your final quarter/term, proof of UCI Summer Session enrollment is also required.	
COURSE (B)	
Name of course:	Institution/school:
Number of units:	Is this your last quarter at UCI?: <input type="checkbox"/> Yes <input type="checkbox"/> No
Course start date:	Course end date:
Which <u>UCI</u> term are you requesting concurrent enrollment: <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer*	
* For Summer: If this is your final quarter/term, proof of UCI Summer Session enrollment is also required.	

SECTION 3: COMPLETED BY UCI INTERNATIONAL CENTER	
The student above is in valid F-1 status at UC Irvine. The student is authorized to take classes at another institution.	
DSO NAME:	TITLE:
TELEPHONE:	EMAIL:
SIGNATURE:	DATE: