

The hiring department must certify the following statements and complete the required information below.

| PROSPECTIVE EMPLOYEE INFORMATION                   |                                       |
|--|---------------------------------------|
| LAST NAME:   | FIRST NAME:                           |
| HIRING DEPARTMENT:                                 |                                       |
| POSITION TITLE:                                    | TITLE CODE:                           |
| ANNUAL SALARY:                                     | SALARY RANGE FOR THIS CLASSIFICATION: |
| NUMBER OF HOURS PER WEEK EMPLOYEE WILL WORK:       | FULL-TIME/40 HOURS                    |
| ANTICIPATED START DATE OF EMPLOYMENT (MM/DD/YYYY): |                                       |
| ANTICIPATED END DATE OF EMPLOYMENT (MM/DD/YYYY):   |                                       |

We certify that the UCI hiring department agrees to meet the requirements listed below:

1. The salary being paid to the above-named employee is at least the actual wage being paid to all other individuals with similar experience and qualifications for the specific employment in question or the prevailing wage level of the occupation in the area of employment, *whichever is higher*.
2. The vacation time, sick leave, and other benefits offered to the employee is equivalent to that offered to other U.S. workers in the same classification.
3. Employment of this person will not adversely affect the working conditions of similarly employed workers.
4. There is no strike, lockout, of work stoppage due to a labor dispute in this occupation.
5. A notice of intent to file a Labor Condition Application (LCA) has been posted electronically for 10 consecutive days, or, a bargaining unit has been notified.
6. We understand that any misrepresentation or willful failure to pay wages or meet working conditions as required may incur penalties including payment of back wages, civil money penalties, or debarment of UCI from the employment of H-1B employees.
7. Pay the reasonable cost of return transportation to the employee's last place of residence outside of the U.S. if he/she is dismissed before the end of the authorized period of the H-1B employment.
8. The International Center will be informed of changes to the H-1B employment: appointment, duties, location, visa status changes, sabbatical, leave of absence, salary, title, appointment percentage, change of department, employee resignation, termination or separation. The International Center will determine if an additional LCA or amended H-1B petition is required for compliance with U.S. federal regulations.

| CERTIFIED BY:      |            |           |
|--------------------|------------|-----------|
| TITLE              | PRINT NAME | SIGNATURE |
| SUPERVISOR/ADVISOR |            |           |
| DEPARTMENT CHAIR   |            |           |
| DEAN               |            |           |
| DEPARTMENT CONTACT |            |           |