

SECTION ONE: PERSONAL INFORMATION	
LAST NAME:	FIRST NAME:
STUDENT ID NUMBER:	UCI EMAIL ADDRESS:
PHONE NUMBER:	MAJOR:
EXPECTED PROGRAM END DATE:	<input type="checkbox"/> FALL <input type="checkbox"/> WINTER <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER YEAR: _____

SECTION TWO: ACADEMIC TRAINING INFORMATION	
TYPE OF EMPLOYMENT YOU ARE REQUESTING:	<input type="checkbox"/> PRE-COMPLETION ACADEMIC TRAINING <ul style="list-style-type: none"> CHECK THIS BOX IF YOUR EMPLOYMENT IS TO START BEFORE YOUR GRADUATION DATE. <input type="checkbox"/> POST-COMPLETION ACADEMIC TRAINING <ul style="list-style-type: none"> CHECK THIS BOX IF YOUR EMPLOYMENT IS TO START AFTER YOUR GRADUATION DATE. YOU MUST APPLY PRIOR TO COMPLETING YOUR DEGREE AND EMPLOYMENT MUST START WITHIN 30 DAYS OF COMPLETING YOUR DEGREE.
ACADEMIC TRAINING PROPOSED DATES	
START DATE [MM/DD/YYYY]:	END DATE [MM/DD/YYYY]:
<input type="checkbox"/> PART-TIME [20 HOURS OR LESS]; PRE-COMPLETION IS ALWAYS PART-TIME <i>EXCEPT</i> FOR SUMMERS <input type="checkbox"/> FULL-TIME [UP TO 40 HOURS]; POST-COMPLETION IS ALWAYS FULL-TIME	

SECTION THREE: EMPLOYER INFORMATION			
NAME OF EMPLOYER/COMPANY:			
EMPLOYER ADDRESS:	STREET ADDRESS:		
	CITY:	STATE:	ZIP CODE:
JOB TITLE:	SUPERVISOR'S NAME:		
SUPERVISOR'S EMAIL:	SUPERVISOR'S PHONE NUMBER:		

ACADEMIC TRAINING APPLICATION AND CHECKLIST		
STEP ONE: PREPARE THIS FOLLOWING DOCUMENTS		
<input type="checkbox"/> ORIGINAL J-1 ACADEMIC TRAINING APPLICATION [THIS FORM] <input type="checkbox"/> ORIGINAL LETTER OF RECOMMENDATION FROM ACADEMIC COUNSELOR/ADVISOR <input type="checkbox"/> PHOTOCOPY OF EMPLOYMENT OFFER LETTER <input type="checkbox"/> PHOTOCOPY OF PASSPORT BIOGRAPHICAL PAGE <input type="checkbox"/> PHOTOCOPY OF CURRENT VISA <input type="checkbox"/> PHOTOCOPY OF I-94 DOCUMENT <input type="checkbox"/> POST-COMPLETION ONLY: FINANCIAL DOCUMENTS (See IC website for more information)		
STEP TWO: YOU WILL SUBMIT YOUR COMPLETE APPLICATION AT A STUDENT EMPLOYMENT HAND-IN SESSION OR AT AN APPOINTMENT.		
STEP THREE: YOUR APPLICATION WILL REQUIRE SEVEN [7] BUSINESS DAYS FOR PROCESSING AT THE IC.		
I CERTIFY THAT I READ AND UNDERSTAND THIS AGREEMENT AND THAT THE INFORMATION I HAVE PROVIDED IS TRUTHFUL TO THE BEST OF MY KNOWLEDGE.		
SIGNATURE:	PRINT NAME:	TODAY'S DATE [MM/DD/YYYY]: