

PERSONAL INFORMATION	
LAST/FAMILY NAME:	FIRST NAME:
UCI STUDENT ID NUMBER:	DATE OF BIRTH [MM/DD/YY]:
UCI EMAIL ADDRESS:	PERMANENT EMAIL ADDRESS:
STEM MAJOR:	GRADUATION [QUARTER/YEAR]:
DEGREE ACQUIRED: <input type="checkbox"/> BACHELORS <input type="checkbox"/> MASTERS <input type="checkbox"/> DOCTORATE	

**STEP ONE: SUBMIT THE FOLLOWING ITEMS TO THE INTERNATIONAL CENTER FOR REVIEW**

- OPT STEM EXTENSION REQUEST (THIS FORM)
- I-765 FORM; COMPLETED IN BLACK INK
- I-94 DOCUMENT
- PHOTOCOPY OF POST-COMPLETION EAD CARD (FRONT AND BACK)
- I-983 TRAINING PLAN FOR STUDENTS; COMPLETED BY STUDENT AND EMPLOYER
- OPT EMPLOYMENT UPDATE FORM (ON IC WEBSITE)

**IF APPLICABLE:**

- IF YOU CHANGED YOUR STATUS TO F-1 IN THE PAST, INSIDE OF THE U.S. INCLUDE A COPY OF THE APPROVAL NOTICE AND I-94 DOCUMENT.
- IF YOU ARE APPLYING FOR A STEM OPT BASED ON A PAST DEGREE, PLEASE COMPLETE THE PRIOR DEGREE CHECKLIST (SEE WEBSITE).

**STEP TWO: REVIEW THE 24-MONTH OPT STEM TUTORIAL (ON IC WEBSITE) AND PREPARE ALL ITEMS LISTED FOR USCIS****STEP THREE: SUBMIT ITEMS IN 'STEP ONE' TO THE INTERNATIONAL CENTER:**

- Email your OPT STEM I-20 Request to the UCI International Center, and email [internationalcenter@uci.edu](mailto:internationalcenter@uci.edu).

**STEP FOUR: TELL US HOW YOU'LL PICK-UP YOUR OPT STEM I-20**

<input type="checkbox"/> RETURN BY MAIL USING ESHIPGLOBAL <a href="https://ic.uci.edu/resource-pages/mailling-information-uems-eshipglobal.php">https://ic.uci.edu/resource-pages/mailling-information-uems-eshipglobal.php</a>	ORDER NUMBER:
<input type="checkbox"/> IN-PERSON PICK-UP	
<input type="checkbox"/> AUTHORIZE A FRIEND TO PICK-UP	

**STEP FIVE:** INCLUDE THE NEW, UPDATED I-20 WITH AN OPT STEM RECOMMENDATION AND MAIL YOUR COMPLETE OPT STEM APPLICATION TO USCIS FOR PROCESSING.

**STEP SIX: REPORTING REQUIREMENTS**

REVIEW AND FULFILL OPT STEM EMPLOYMENT REPORTING REQUIREMENTS AS LISTED ON THE INTERNATIONAL CENTER WEBSITE UNDER OPT STEM EXTENSION REPORTING REQUIREMENTS.

I UNDERSTAND THAT WHILE I AM ON OPT STEM EXTENSION, IT IS MY RESPONSIBILITY TO MAINTAIN F-1 STATUS BY MAINTAINING THE REPORTING REQUIREMENTS EXPECTED DURING MY STEM OPT PERIOD.	
STUDENT'S SIGNATURE:	DATE: